
On Thursday, December 21, 2023, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

AGENDA

BETHANY CITY COUNCIL

TUESDAY, JANUARY 2, 2024
6:30 P.M.

BETHANY CITY HALL
6700 NW 36TH ST
BETHANY, OKLAHOMA



With the exception of new business, official action can only occur on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, Council may refer the matter to the City Manager or the Municipal Counselor. The Council may also refer items to standing committees of the Council or to a board or commission for additional study. Under certain circumstances, items may be deferred to a specific later date or stricken from the agenda entirely.

1. Call to Order
2. Invocation and Flag Salute
3. Consent Docket:
 - A. Approval of Minutes from the December 19, 2023, Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
 - C. Approval of First Amendment to the City Manager Employment Agreement as approved by the Bethany City Council on 11/21/2023.
4. Public Comment - Any person wishing to address the Council during Public Comment shall give their name, address, and city of residence to the City Clerk for the records PRIOR to the start of the meeting. *(Per Chapter 30 of the Bethany Code of Ordinances, there is a five-minute limit, and no action or discussion shall take place. All remarks shall be addressed to the Council as a body, and not to any member thereof.)*
5. City-wide public works project updates by TEIM Design including GO Bond, ARPA, water projects, and SH 66 with possible discussion. *(Elizabeth Gray, City Manager)*

6. Presentation by Cowan Engineering regarding Bethany-Warr Acres Public Works Authority (BWA-PWA). *(Elizabeth Gray, City Manager)*
7. Consideration, discussion, and possible adoption of Resolution No. 1685, a resolution of the City of Bethany, Oklahoma (the “city”) approving the incurrence of indebtedness by the Bethany-Warr Acres Public Works Authority (the “authority”) issuing its Utility System Revenue Note, Series 2023 (the “note”); providing that the organizational document creating the authority is subject to the provisions of the indenture authorizing the issuance of the note; waiving competitive bidding with respect to the sale of the note and approving the proceedings of the authority pertaining to the sale of the note; authorizing and directing the execution of all documents relating to the transaction; and containing other provisions relating thereto. *(Elizabeth Gray, City Manager)* This item was tabled from the 12/19/2023 Regular City Council Meeting.
8. Consideration and possible adoption of Resolution No. 1686, a resolution of the City Council of the City of Bethany, Oklahoma, pertaining to discrimination in provision of housing as provided in state and federal law. *(Elizabeth Gray, City Manager)*
9. Consideration and possible approval of Ordinance No. 2051, an ordinance amending Section 158.03 entitled, “Rehearings.” to allow rehearings at any time where the applicant can show a material change in the facts of the case as discussed by the City Attorney during the November 21, 2023, meeting updating council on the procedure for zoning ordinance repeal concerning 3900 and 3904 Redmond Avenue. *(Ray Jones, City Attorney)*
 - A. Presentation by staff and/or interested party.
 - B. Consideration and possible action to approve of Ordinance No. 2051, on reading by title only.
 - C. Motion to approve Sections 1-2 of Ordinance No. 2051.
 - D. Motion to approve Section 3 of Ordinance No. 2051, the emergency section.
10. PUBLIC HEARING ITEM: Consideration and possible approval to repeal Ordinance No. 2046, an ordinance amending the zoning ordinances, map, and comprehensive plan of the City of Bethany, Oklahoma by including in R-2, two-family residential district, the property located at 3900 and 3904 N Redmond Avenue in Bethany Oklahoma. *(Marilyn McPhail, Council Member)*
 - A. Staff comments.
 - B. Public comments.
 - C. Possible action to repeal Ordinance No. 2046, an ordinance amending the zoning ordinances, map, and comprehensive plan of the City of Bethany, Oklahoma by including in R-2, two-family residential district, the property located at 3900 and 3904 N Redmond Avenue in Bethany Oklahoma.

11. Consideration, discussion, and possible action on ordinance No. 2052, an ordinance amending Title XI entitled Business Regulations, Section 110.01 entitled license or permit required as authorized November 7, 2023. *(Ray Jones, City Attorney)*
 - A. Presentation by staff and/or interested party.
 - B. Consideration and possible action to approve of Ordinance No. 2052, on reading by title only.
 - C. Motion to approve Sections 1-3 of Ordinance No. 2052.
12. Approval of ordinance No. 2053 an ordinance codifying the repeal of Section 157.34 Complete Streets occurring at the December 5, 2023, regular council meeting. *(Ray Jones, City Attorney)*
 - A. Presentation by staff and/or interested party.
 - B. Consideration and possible action to approve of Ordinance No. 2053, on reading by title only.
 - C. Motion to approve Sections 1-2 of Ordinance No. 2053.
 - D. Motion to approve Section 3 of Ordinance No. 2053, the emergency section.
13. Discussion, consideration, and possible approval of a Social Media Policy for elected officials. *(Ken Smart, Council Member)*
14. Discussion on Marilyn McPhail's open record request regarding Mayor Lloyd's emails and text messages with the city attorney involving my agenda items and Facebook posts. *(Marilyn McPhail, Council Member)*
15. Discussion regarding compliance with the open meetings act notice requirements subsequent to executive sessions. *(Marilyn McPhail, Council Member)*
16. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as "matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda")*.
17. City Attorney's Report.
18. City Manager's Report.
 - A. Budget Schedule.
19. Mayor and Council Members Comments and Suggestions.
20. Adjourn until January 16, 2024.

BETHANY PUBLIC WORKS AUTHORITY

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 - C. Approval of First Amendment to the City Manager Employment Agreement as approved by the Bethany City Council on 11/21/2023.
2. New Business *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as "matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda")*.
3. Adjourn until January 16, 2024.

BETHANY HOSPITAL TRUST

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BETHANY DEVELOPMENT AUTHORITY

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BETHANY CITY COUNCIL MEETING

BETHANY CITY HALL

TUESDAY, DECEMBER 19, 2023

6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd Jeff Knapp Brian Magirowsky Chris Powell Kathy Larsen	Mayor Vice- Mayor Council Member Council Member Council Member
MEMBERS ABSENT:	Marilyn McPhail Ken Smart Peter Plank Steve Palmer	Council Member Council Member Council Member Council Member
OTHERS PRESENT:	Elizabeth Gray Ray Jones Michael Vaughn Lesa LaMar Jon Wolff (See Roster)	City Manager City Attorney City Clerk/Treasurer Deputy City Clerk Municipal Finance Svc.

ITEM NO. 1 on the agenda Mayor **CALL TO ORDER.**

Mayor Lloyd called the Bethany City Council meeting to order at 6:30 P.M.

ITEM NO. 2 on the agenda was **INVOCATION AND FLAG SALUTE.**

The Invocation was given by Council Member Knapp.

The Flag Salute was conducted by Council Member Magirowsky.

ITEM NO. 3 on the agenda was **CONSENT DOCKET:**

- A. **APPROVAL OF MINUTES FROM DECEMBER 5, 2023, REGULAR MEETING.**
- B. **APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Council Member Magirowsky, seconded by Council Larsen to approve the consent docket. Yes votes: Lloyd, Larsen, Magirowsky, Powell, Knapp. No votes: None. Motion approved.

ITEM NO. 4 on the agenda was **PUBLIC COMMENT - ANY PERSON WISHING TO ADDRESS THE COUNCIL DURING PUBLIC COMMENT SHALL GIVE THEIR NAME, ADDRESS, AND CITY OF RESIDENCE TO THE CITY CLERK FOR THE RECORDS PRIOR TO THE START OF THE MEETING. (PER CHAPTER 30 OF THE BETHANY CODE OF ORDINANCES, THERE IS A FIVE-MINUTE LIMIT, AND NO ACTION OR DISCUSSION SHALL TAKE PLACE. ALL REMARKS SHALL BE ADDRESSED TO THE COUNCIL AS A BODY, AND NOT TO ANY MEMBER THEREOF.)**

None

ITEM NO. 5 on the agenda was **CONSIDERATION, DISCUSSION, AND POSSIBLE ADOPTION OF RESOLUTION NO. 1685, A RESOLUTION OF THE CITY OF BETHANY, OKLAHOMA (THE "CITY") APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY (THE "AUTHORITY") ISSUING ITS UTILITY SYSTEM REVENUE NOTE, SERIES 2023 (THE "NOTE"); PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE INDENTURE AUTHORIZING THE ISSUANCE OF THE NOTE; WAIVING COMPETITIVE BIDDING WITH RESPECT TO THE SALE OF THE NOTE AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF THE NOTE; AUTHORIZING AND DIRECTING THE EXECUTION OF ALL DOCUMENTS RELATING TO THE TRANSACTION; AND CONTAINING OTHER PROVISIONS RELATING THERETO. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Council Member Magirowsky, seconded by Council Member Powell to hear the item and table to the next meeting. Yes votes: Knapp, Larsen, Lloyd, Magirowsky, Powell. No votes: None. Motion approved.

City Manager Gray informed the council that the City of Warr Acres approved the loan at their December 12th meeting. To obtain the loan each entity must approve the Resolution to incur indebtedness. She also explained that the City in no way is obligated to repay the indebtedness as it will be repaid from the rates and charges collected from customers of both Warr Acres and Bethany.

Jon Wolffe explained that this loan would be to improve short term needs on equipment at the wastewater plant therefore, this would be a short 15-year loan at 4.77% from F&M Bank in Guthrie. There was discussion on if the rate would be held until the next meeting. Mr. Wolff confirmed that the bank would hold the rate until the first meeting of the new year.

ITEM NO. 6 on the agenda **CONSIDERATION AND POSSIBLE APPROVAL TO ADVERTISE FOR BIDS FOR A SIDE LOADER SANITATION TRUCK AS APPROVED IN THE FY2024 BUDGET. (ELIZABETH GRAY, CITY MANAGER)**

City Manager Gray reported that the purchase of a sanitation truck for \$368,000 was approved in the FY 2024 Capital Improvement Budget. State Contract Pricing has yet to be approved and adopted by the Oklahoma Office of Management & Enterprise Services after the previous contract expired in August 2023. Vendors are also stating that the wait time after a truck order is placed could be up to 1.5 years. Staff would like to make available a bid package to seek best pricing and delivery expectations from industry vendors as we await State Contract Pricing to be approved and adopted.

A motion was made by Council Member Magirowsky, seconded by Council Member Larsen to approve advertising for bids for a Side Loader Sanitation Truck. Yes votes: Knapp, Larsen, Lloyd, Magirowsky, Powell. No votes: None. Motion approved.

ITEM NO. 7 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL TO ADVERTISE FOR BIDS FOR WATER METER AUTOMATION IMPROVEMENTS OKLAHOMA COUNTY ARPA FUNDS. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Council Member Magirowsky, seconded by Council Member Larsen to approve advertising for bids for Water Meter Automation Improvements Oklahoma County ARPA Funds. Yes votes: Knapp, Larsen, Lloyd, Magirowsky, Powell. No votes: None. Motion approved.

ITEM NO. 8 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None

ITEM NO. 9 on the agenda was the **CITY ATTORNEY’S REPORT.**

Attorney Jones gave a quick overview of his last two weeks of work for the city.

ITEM NO. 10 on the agenda was the **CITY MANAGER’S REPORT.**

City Manager Gray reported the following:

City Offices will be closed for Christmas, Monday, December 25th and Tuesday, December 26th. Trash makeup day for Monday will be Wednesday December 27th. Trash services will run as usual on Tuesday, December 26th.

City Offices will be closed on Monday, January 1st. Trash makeup day will be Wednesday, January 3rd.

April 8th will be the next Big Trash and will begin on the North side of town.

The City has been made aware of a solicitor going door-to-door under the guise of helping citizens with their water bills. This is a scam. Please do not show your water bills, or any other bills, with solicitors. If you have had contact with this solicitor, monitor your credit and debit card accounts, and report any suspicious account activity to your bank or credit card company, and file a report with the Bethany Police Department.

You may still pay your bill online, or at city hall with customer service, the available night drop box, or at one of the many kiosks in town. You can also sign up for auto draft for payment.

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Water rates will increase on January 1st. For more information see the city website, social media, or the November newsletter.

As requested at the last council meeting, I am reporting on the meeting held with staff regarding the Independence Day Parade and Fireworks event to be held on July 4, 2024. The City Manager and all department heads met on December 6 to start the planning process for the 2024. The following items were discussed:

- The parade theme will be WW II – The Greatest Generation
- The event will be held on Thursday, July 4.
- Department heads and staff will be involved and onsite the day of the event.
- We are on the calendar with the fireworks company for the evening of July 4, 2024.
- Staff is obtaining quotes for various operational items such as porta johns, parking attendants, Action Safety, and lighting
- Staff is putting together parade applications to send out and will be contacting local organizations.

- Staff will create the parade lineup for the day and get that information out to participants.
- Staff will create a volunteer signup document that can be completed online and shared via social media.
- The staff group will convene after the first of the year for updates and budgeting.
- Costs will be included in the FY 25 budget preparations

ITEM NO. 11 on the agenda was **COUNCIL MEMBERS' ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

Each Council Member was given the opportunity to comment.

ITEM NO. 12 on the agenda was **ADJOURN UNTIL JANUARY 2, 2024.**

Mayor Lloyd adjourned the Bethany City Council meeting at 6:57 P.M.

MAYOR

CITY CLERK

BETHANY CITY COUNCIL

From: Michael Vaughn, Finance Director
Date: December 21, 2023
Subject: Claims list for the 01/02/2024 City Council Meeting

GENERAL OPERATIONS FUND

FUND	AMOUNT
General Operations Fund	\$ 31,065.50
Public Safety Fund	\$ 50.00
2022A GO Bond	\$ 2,681.57
TOTAL	\$ 33,797.07

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 33,797.07
Bethany Public Works Authority	\$ 101,661.69
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 135,458.76

RECOMMENDATION

1. Approve claims as presented.



FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01.0 MANAGEMENT						
24-49359	10-005703	FLOOR-TECH JANITORIAL	PAPERTOWELS&TOILETPAPER	12/2023	5113	196.25
24-49496	10-006149	DATHAN CAMPBELL	OSBI REIMBURSEMENT	12/2023	24-49496	19.00
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	97.29
24-48089	10-1530	THE TRIBUNE	PUBLICATION NOTICES	12/2023	20231215	22.60
24-48263	10-3196	IMAGENET CONSULTING, LLC	UPSTAIR/DOWN STAIR COPIER	12/2023	INV776637	213.25
24-49313	10-3608	MARIANNE'S RENTALS	TABLES/CHAIRS	12/2023	229316783	325.50
DEPARTMENT TOTAL:						873.89
DEPARTMENT: 02.0 FINANCE						
24-49405	10-005038	OKLAHOMA ENVELOPE	WINDOW ENVELOPES	12/2023	4095	279.79
24-48263	10-3196	IMAGENET CONSULTING, LLC	UPSTAIR/DOWN STAIR COPIER	12/2023	INV776637	17.76
DEPARTMENT TOTAL:						297.55
DEPARTMENT: 03.0 COURT						
24-49447	10-004790	HARVEY JANITORIAL SALES	OFFICE SUPPLIES	12/2023	212912	35.44
24-49103	10-006144	ROBERT BLACK, PLLC	CITY PROSECUTOR	12/2023	002	3,300.00
DEPARTMENT TOTAL:						3,335.44
DEPARTMENT: 05.0 POLICE						
24-49504	10-004398	CITY OF OKLAHOMA CITY	Portable Radio Usage	12/2023	ITPSC-THNY-FY24-1	8,571.22
24-49353	10-005970	COVETRUS NORTH AMERICA, LLC	Euthanasia Drugs	12/2023	BG87113	264.64
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	5,448.26
24-49120	10-1771	ADVENTURE OUT	Side Marker Lights	12/2023	555398	285.00
24-49249	10-3527	GEARWORKS	21-001 Graphics 5 unit #	12/2023	8947	370.00
DEPARTMENT TOTAL:						14,939.12
DEPARTMENT: 06.0 FIRE						
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	1,544.47
DEPARTMENT TOTAL:						1,544.47

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 07.0 COMMUNITY DEV						
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	486.45
24-48263	10-3196	IMAGENET CONSULTING, LLC	UPSTAIR/DOWN STAIR COPIER	12/2023	INV776637	62.18
DEPARTMENT TOTAL:						548.63
DEPARTMENT: 08.1 PUBLIC WORKS - ADMIN						
24-49343	10-2442	SUMNERONE, INC.	MONTHLY COPIER MAINT	12/2023	379837	41.25
DEPARTMENT TOTAL:						41.25
DEPARTMENT: 08.2 PUBLIC WORKS - STREETS						
24-49010	10-004688	TLS GROUP, INC.	LEFT TURN SIGNAL	12/2023	WK ORDER 101510	302.90
24-49072	10-004688	TLS GROUP, INC.	TRAFFIC SIGNALS	12/2023	WK ORDER #101529	195.00
24-49088	10-004688	TLS GROUP, INC.	36TH ROCKWELL	12/2023	WK ORDER 1015517	195.00
24-49442	10-004996	GOODYEAR COMMERCIAL TIRE & 2 TIRES UNIT #62		12/2023	255-1028808	243.80
24-49089	10-005350	FORCE PERSONNEL	TEMP HELP	12/2023	76658	1,183.39
24-49466	10-0225	GENUINE PARTS	FILTER FOR SANDER	12/2023	7092-048963	4.27
24-49481	10-0225	GENUINE PARTS	SPARK PLUG	12/2023	049111	12.87
24-49441	10-0694	HASKELL LEMON CONST CO	2 TONS ASPHALT	12/2023	6505	120.00
24-49476	10-0694	HASKELL LEMON CONST CO	1 TON OF ASPHALT	12/2023	6577	92.00
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	2,322.79
24-49493	10-1622	WESTLAKE ACE HARDWARE	PADLOCK HINGE STRAP	12/2023	3503904	42.73
DEPARTMENT TOTAL:						4,714.75
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
24-49359	10-005703	FLOOR-TECH JANITORIAL	PAPERTOWELS&TOILETPAPER	12/2023	5113	66.25
24-49453	10-0225	GENUINE PARTS	SHOP&SANITATIONSUPPLIES	12/2023	7092-048932	343.51
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	340.52
24-49472	10-1509	TOM'S SPEEDY LOCK & KEY SER3	COMBINATION LOCKS	12/2023	69780	25.00
24-49311	10-2305	HOIDALE CO INC	3 DZ KEY FOBS	12/2023	INV1699	316.75
DEPARTMENT TOTAL:						1,092.03

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.5		PUBLIC WORKS - PARKS				
24-48974	10-005350	FORCE PERSONNEL	TEMP HELP	12/2023	76656	1,352.40
24-49477	10-005373	CARD SERVICES/PI	2 TIRES FOR BOBCAT	12/2023	7811466	159.98
24-49359	10-005703	FLOOR-TECH JANITORIAL	PAPERTOWELS&TOILETPAPER	12/2023	5113	66.25
24-49480	10-006119	PIONEER EQUIPMENT, INC.	TIRE FOR ZERO TURN MOWER	12/2023	125739	9.90
24-49449	10-0324	CENTRAL POWER EQUIP. INC	STARTER FOR ZERO TURN	12/2023	336782	229.48
24-48282	10-1063	OG&E	MNTHLY SVC	12/2023	20231201	428.18
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	1,250.18
24-49472	10-1509	TOM'S SPEEDY LOCK & KEY SER3	COMBINATION LOCKS	12/2023	69780	25.00
24-49111	10-4010	HARD HAT SAFETY & GLOVE	PPE HIGH VIZ SHIRTS	12/2023	IN-0067153	157.00
DEPARTMENT TOTAL:						3,678.37
FUND TOTAL:						31,065.50

FUND: 021- PUBLIC SAFETY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
24-48708	10-0465	OK DEPT OF PUBLIC SAFETY	OLETS	12/2023	LET-012987	50.00
					DEPARTMENT TOTAL:	50.00
					FUND TOTAL:	50.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		Projects				
24-48518	10-005500	TROY D RHODES & COMPANY, INPROP 3A FIRE STATION RENO		12/2023	03872	2,565.00
24-48857	10-005500	TROY D RHODES & COMPANY, INREIMBURSEABLES FD		12/2023	03873	116.57
DEPARTMENT TOTAL:						2,681.57
FUND TOTAL:						2,681.57

FIRST AMENDMENT TO EMPLOYMENT AGREEMENT

THIS AGREEMENT made and entered into this 2nd day of January 2024, by and between the City of Bethany, Oklahoma, a municipal corporation, and Bethany Public Works Authority (hereinafter “BPWA”), a public trust, Bethany Development Authority (hereinafter “BDA”), and the Bethany Hospital Trust (hereinafter “BHT”), hereinafter collectively called “City,” and Elizabeth Gray, hereinafter called “Manager,” agree as follows:

WHEREAS, the parties to this agreement entered into an employment agreement on September 15, 2020, providing for terms of employment for Elizabeth Gray, as City Manager; and

WHEREAS, it is the desire of the City to amend the agreement to provide more flexibility to the Manager in her retirement benefit option; and

WHEREAS, it is the desire of the City to amend the agreement to adjust the Manager’s compensation and benefits package.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties agree to the change the September 15, 2020 employment agreement as follows:

Section 3. SALARY.

The City agrees to pay an annual base salary to the Manger for her services rendered, to be determined by the City, payable in installments at the same time as other employees of the City of Bethany are paid, currently being \$148,720. In addition, the City agrees to adjust the base salary and/or other benefits of the manager in such amounts and to such extent as the City may determine, in its sole discretion, that it is desirable to do so on the basis of a periodic employment review.

Section 8. VACATION, SICK, AND MISCELLANEOUS PAID LEAVE AND OTHER BENEFITS.

The City agrees to provide insurance (including but not limited to employee and dependent health, dental, vision, and life coverage), opportunity for participation in any cafeteria plan, 401-K type plan or other related plans, longevity pay, appropriate safety equipment, vehicle mileage reimbursement for all business related travel outside of the city limits, educational incentives, disability pay, holiday leave, family and medical leave, personal vacation leave, sick leave benefits, and other benefits in the same manner as such are provided to other general employees of the City, except as otherwise provided herein. With respect to leave, no payment in lieu of leave will be

made under any circumstances except as permitted under Section 9. City shall provide Manager with appropriate iPad, computer, and cell phone for business use. The City shall pay \$500/month as a car allowance. The Manager shall for purposes of calculating benefits under section 5.1 of the Oklahoma Municipal Retirement Fund Master Defined Benefit Plan Joinder Agreement executed on December 5, 2023 shall not have any early retirement reduction applied.

The remainder of the Employment Agreement dated September 15, 2020 shall remain in full force and effect except as amended by this instrument dated January 2, 2024.

IN WITNESS, WHEREOF, the parties have executed this agreement, the day, month, and year above written.

Attest

CITY

CITY CLERK

MAYOR for the CITY OF BETHANY and
CHAIRMAN of the BPWA, BDA, and BHT

CITY MANAGER

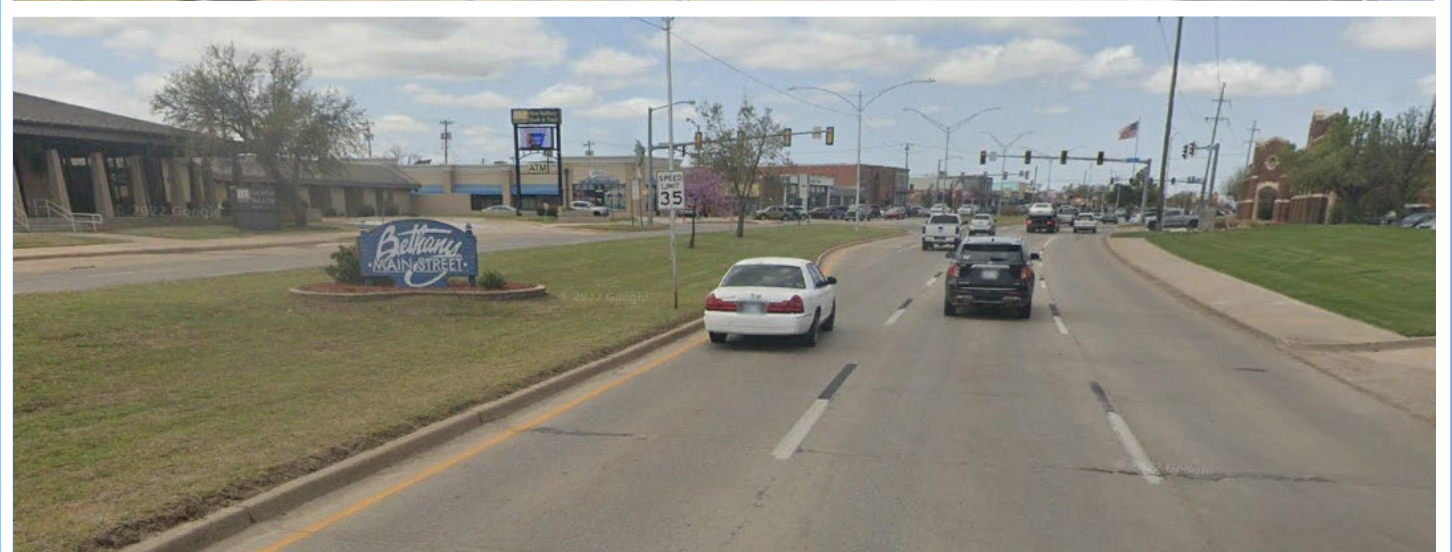
Approved as to form and legality on January 2, 2024.

CITY ATTORNEY

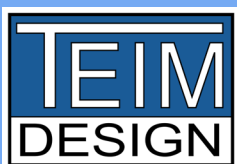


CITY OF BETHANY OKLAHOMA

AGENDA: 01/02/2024
ITEM: 5



G.O. BOND / ARPA FUNDED PROJECT UPDATES ODOT SH-66 PROPOSED IMPROVEMENTS



PROPOSITION 1-A

NW 23RD STREET / ROCKWELL

CITY OF BETHANY



Traffic Signalization and Pedestrian Crosswalk Improvements

This project will also include the CRRSAA mill and inlay of the intersection, extending north approximately 1,000 feet.

- Survey complete
- Traffic signal design – TEC - complete
- Roadway mill & inlay design - complete
- ADA ramps and crosswalks design - complete
- CRRSAA project agreement with ODOT approved at June 13th City Council Meeting
- Bid let date for signals: December 21, 2023
- Apparent low bidder – Traffic Lighting Systems - \$384,745.14
- Anticipated ODOT bid let date for CRRSAA mill and inlay – Summer 2024

PROPOSITION 1-B

NW 36TH / ROCKWELL

CITY OF BETHANY



Traffic Signalization and Pedestrian Crosswalk Improvements

- Survey complete
- Traffic signal design – TEC - complete
- ADA ramps and crosswalks design - complete
- Bid let date for signals: December 21, 2023
- Apparent low bidder – Traffic Lighting Systems - \$434,655.74

PROPOSITION 1-C

NW 36TH / COUNCIL ROAD

CITY OF BETHANY



Traffic Signalization and Pedestrian Crosswalk Improvements

- Survey underway
- Evaluating additional funding sources for corridor improvements



PROPOSITION 1-D

PENIEL – 39TH TO 42ND

CITY OF BETHANY



Peniel Ave. from NW 39th Expressway to NW 42nd Street

Reconstruction of Peniel Avenue beginning at NW 39th Expressway extending north approximately 1,300 feet to NW 42nd Street. Reconstruction of Plain Jointed PC Concrete.

- Survey: Complete
- Environmental: Complete
- Roadway Design: Complete. Plan in hand held July 26, 2023. Utilities cleared
- Anticipated Bid Let date: TBD due to possible conflicts with sanitary sewer replacement. Sewer line design underway.

PROPOSITION 1-E

NW 30TH – ROCKWELL TO PENIEL

CITY OF BETHANY



NW 30th Street from Rockwell Avenue to Peniel Avenue

Reconstruction of NW 30th pavement beginning at Rockwell Avenue extending east approximately 2,600 feet to Peniel Avenue. Reconstruction of Plain Jointed PC Concrete.

- Survey: Complete
- Environmental: Complete
- Roadway Design: Complete. Plan in hand held July 26, 2023. Utilities cleared
- Bid Let Date: December 21, 2023
- Apparent low bidder – All Roads Paving Inc. - \$512,822.57

PROPOSITION 1-F

MUELLER – NW 44TH TO NW 50TH

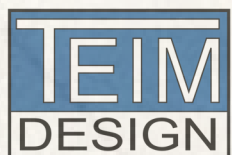
CITY OF BETHANY



N. Mueller Avenue from NW 44th Street to NW 50th Street

Reconstruction of Mueller Avenue pavement beginning at NW 44th Street extending north approximately 1,960 feet to NW 50th Street. Reconstruction of Plain Jointed PC Concrete.

- Survey: Complete
- Environmental: Complete
- Roadway Design: Complete. Plan in hand held July 26, 2023. Utilities cleared. Additional storm sewer inlet locations being identified to assist in removing storm water runoff from Mueller.
- Bid Let Date: December 21, 2023
- Apparent low bidder – All Roads Paving Inc. - \$524,411.60



PROPOSITION 1-G

DIVIS – NW 36TH TO NW 39TH

CITY OF BETHANY



N. Divis Avenue from NW 36th Street to NW 39th Expressway

Reconstruction of the west half of Divis Street beginning at NW 36th Street extending north approximately 1,960 feet to just south of NW 39th Expressway. Reconstruction of Plain Jointed PC Concrete.

- Survey: Complete
- Environmental: Complete
- Roadway Design: Complete. Plan in hand held July 26, 2023. Utilities cleared
- Bid Let Date: December 21, 2023
- Apparent low bidder – All Roads Paving Inc. - \$478,899.28

PROPOSITION 1-H

PENIEL – NW 25TH TO NW 30TH

CITY OF BETHANY



Peniel Avenue from NW 25th Street to NW 30th Street

Reconstruction of the west half of Peniel Avenue beginning at NW 25th Street extending north approximately 1,955 feet to NW 30th Street. Reconstruction of Plain Jointed PC Concrete.

- Survey: Complete
- Environmental: Complete
- Roadway Design: Complete. Plan in hand held July 26, 2023. Utilities cleared.
- Anticipated Bid Let Date: TBD due to possible conflicts with sanitary sewer replacement. Sewer line design underway.

PROPOSITION 2-A ELDON LYON PARK

CITY OF BETHANY



Repair, improve, remodel, equip, and renovate playground, exercise station, multipurpose shelters, and remodel restroom facilities.

- Restroom facilities have been inspected and evaluated for remodel.
- Multipurpose shelter concepts presented and recommended for approval by the Parks Board.
- Final scope approved - design process being finalized.

PROPOSITION 2-B

RIPPER PARK

CITY OF BETHANY



Acquiring and improving playground equipment, and constructing or remodeling restroom facilities

- Restroom facilities have been inspected and evaluated for remodel
- Final scope approved – design process being finalized.

PROPOSITION 2-C

HENRY GARRISON PARK

CITY OF BETHANY



Acquiring and improving playground equipment, constructing a multipurpose pavilion, and constructing or remodeling restroom facilities

- Restroom facilities have been inspected and evaluated for remodel
- Multipurpose shelter concepts presented and recommended for approval by the Parks Board
- Final scope approved – design process being finalized.

PROPOSITION 2-D

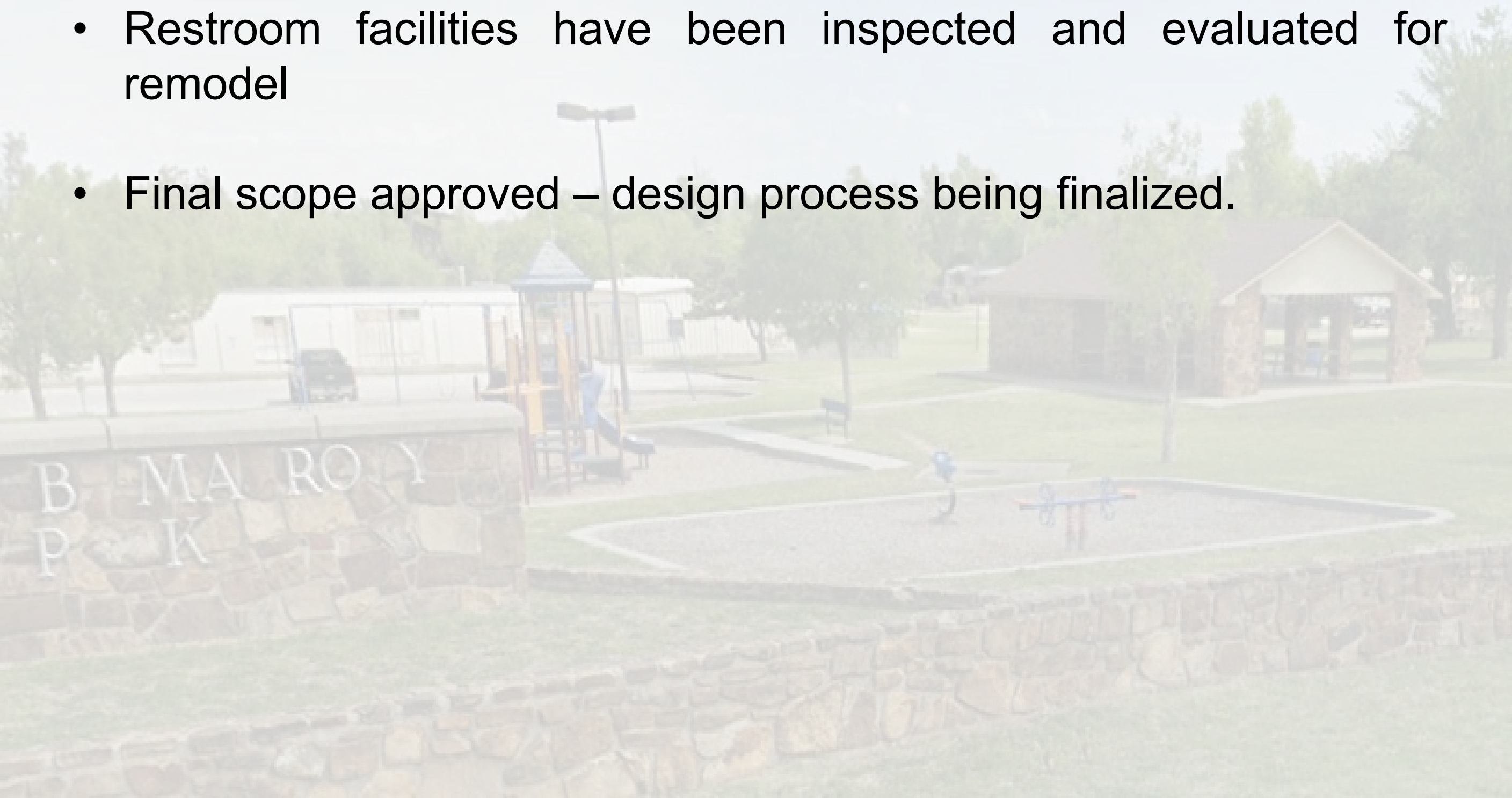
MACRORY PARK

CITY OF BETHANY



Acquiring and improving playground equipment, and constructing or remodeling restroom facilities

- Restroom facilities have been inspected and evaluated for remodel
- Final scope approved – design process being finalized.



PROPOSITION 2-F

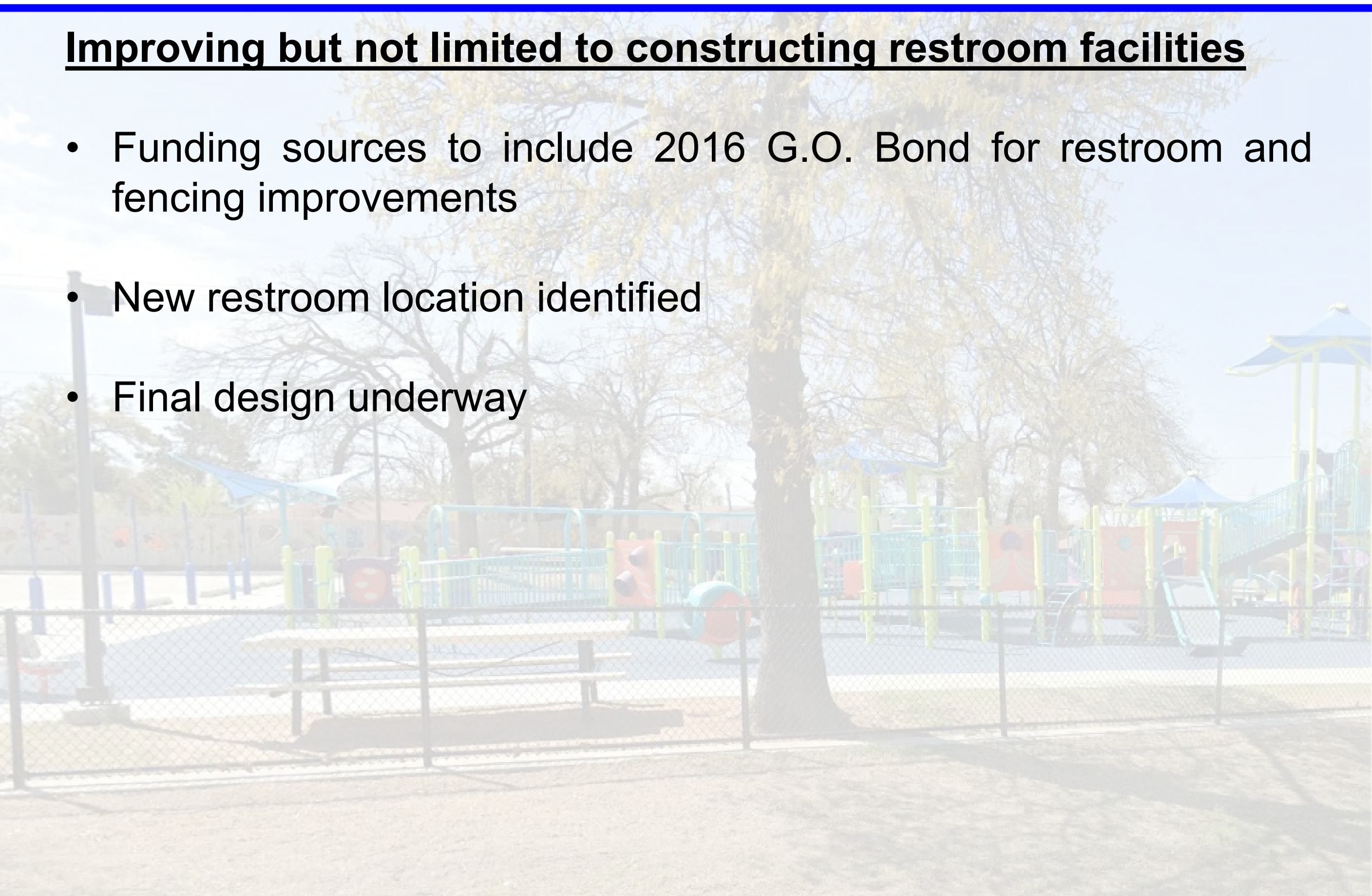
CECIL MENDENALL PARK

CITY OF BETHANY



Improving but not limited to constructing restroom facilities

- Funding sources to include 2016 G.O. Bond for restroom and fencing improvements
- New restroom location identified
- Final design underway



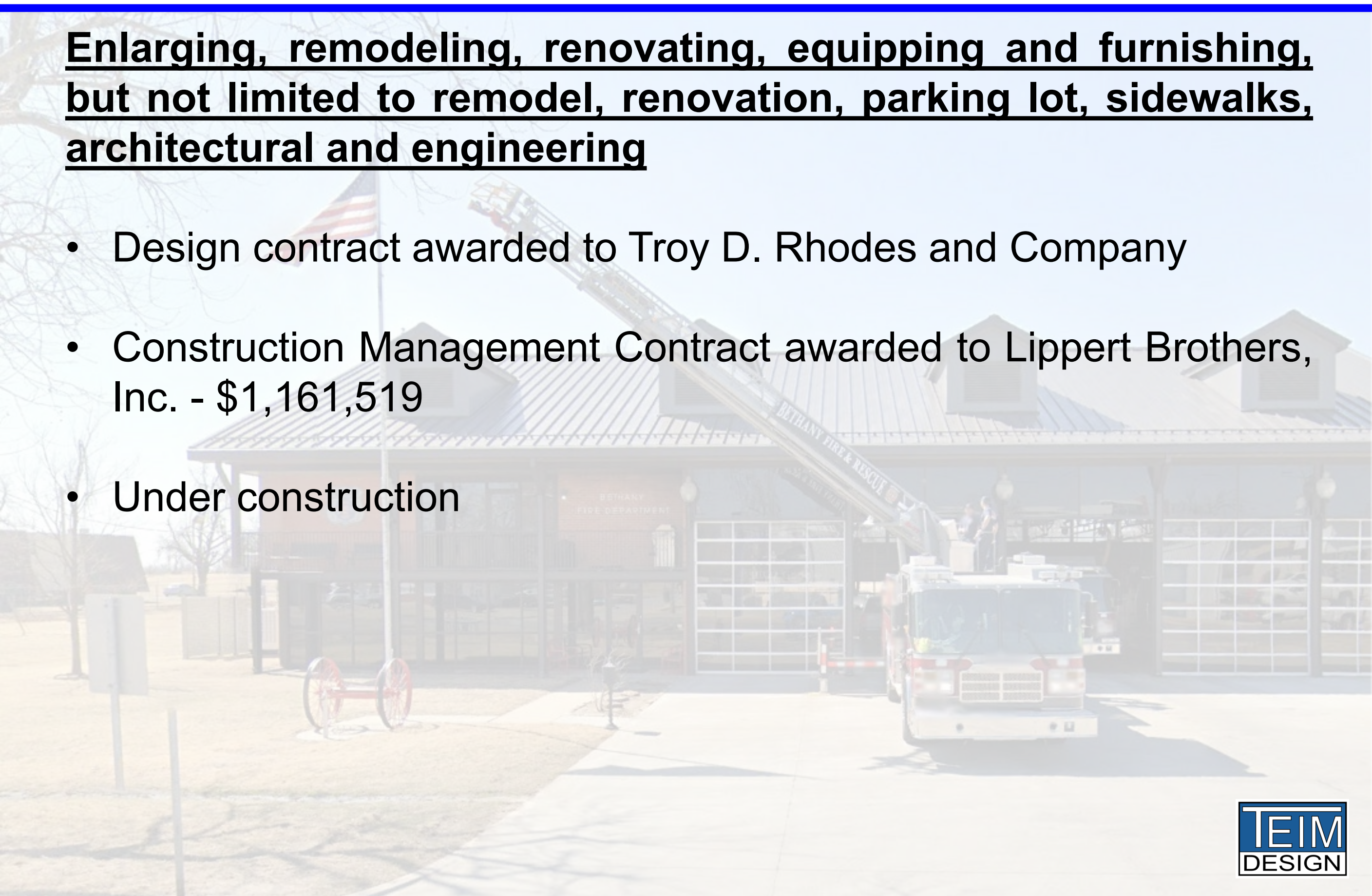
PROPOSITION 3-A FIRE STATION

CITY OF BETHANY



Enlarging, remodeling, renovating, equipping and furnishing, but not limited to remodel, renovation, parking lot, sidewalks, architectural and engineering

- Design contract awarded to Troy D. Rhodes and Company
- Construction Management Contract awarded to Lippert Brothers, Inc. - \$1,161,519
- Under construction



PROPOSITION 3-B

POLICE HEADQUARTERS – BUILDING ADDITION

CITY OF BETHANY



Enlarging, remodeling, renovating, equipping and furnishing, but not limited to repairing and replacing the existing roof and enlarging, renovating and equipping the evidence room.

- Design complete
- Bids Received: September 12, 2023
- Low Bidder: Holland Construction, LLC. - \$358,800
- Under construction

PROPOSITION 3-B

POLICE HEADQUARTERS – ROOF REPLACEMENT

CITY OF BETHANY



Enlarging, remodeling, renovating, equipping and furnishing, but not limited to repairing and replacing the existing roof and enlarging, renovating and equipping the evidence room.

- Design complete
- Bids Received: August 30, 2023
- Low Bidder: Heritage Hills Commercial Services, LLC. - \$431,950

PROPOSITION 3-C

ANIMAL SHELTER

CITY OF BETHANY



Repairing, renovating, equipping and furnishing the existing animal shelter facility within the City of Bethany located at 5100 North College Avenue

- Geotechnical soil boring - complete
- Footing recommendations - complete
- Survey - complete
- A sanitary sewer has been found that was not shown on any city atlas that is currently under part of the building. Plans to realign the sanitary sewer are complete and have been approved by the ODEQ.
- Bid Let Date: December 21, 2023
- Apparent low bidder – Luckinbill - \$123,792.00
- Building expansion under design, conceptual drawings have been reviewed by the Police Department and comments are being included in the plans.

PROPOSITION 4-A DRAINAGE

CITY OF BETHANY



Constructing, improving, enlarging, engineering, equipping, and repairing storm drainage facilities within the City of Bethany. These projects may be completed in phases and funds provided by other governmental agencies and other sources may be used to complete these projects.

- Identifying and prioritizing CMP's under pavement
- Identifying additional funding sources



American Rescue Plan Act funded Water Meter Replacement Matching \$1,500,000 Grant

- Project approved by OWRB on June 20, 2023, plans advertised for bids
- Pre-bid meeting held June 21, 2023
- Bids were opened on June 29, 2023
- Phase 1 bid awarded at City Council on July 18, 2023 to S.W. Water Works in the amount of \$2,544,540.00
- Construction began in October 2023 with anticipated completion in April 2024
- New ultrasonic meters are already being installed with new construction projects in the City.
- Phase 2 County ARPA funded project design complete
- Bid let date January 17, 2024

ARPA FUNDED PROJECTS

SANITARY SEWER REPLACEMENT

CITY OF BETHANY



American Rescue Plan Act funded Sanitary Sewer Replacement on Peniel, in the amount of \$3,372,692

- Project includes lift station and sanitary sewer line replacement
- Video of existing sewer line complete
- Survey is complete
- Design anticipated to be complete by Spring 2024, and submitted to ODEQ
- Construction contract award anticipated Summer 2024

ARPA WELL & WELLFIELD IMPROVEMENTS

CITY OF BETHANY



- Existing wellfield production 3.01 MGD
- Re-drilling water wells to increase production by 1.1 MGD
- Rehabilitating 8 wells (2, 5, 9, 15, 16, 25, 212, and 213) increases production to 0.3 MGD
- Increase capacity in wellfield transmission lines to transport increased production to the water treatment plant
- Current ARPA funding is \$4.6 million
- Plans complete and received approval from ODEQ
- Plans submitted to OWRB for approval. Pending OWRB approval, anticipated let date February 14, 2024

PROPOSED IMPROVEMENTS TO SH-66

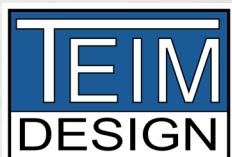
(NW 39TH EXPRESSWAY) N. ASBURY AVE. TO N.DONALD AVE.

CITY OF BETHANY



Proposed Improvements

- Improve Pedestrian Access and Safety, ADA compliant
- Improve Intersection Operations with video detection with new controllers and protected/permissive left turns
- Replace poles with decorative poles
- Improve safety on SH-66 by eliminating on-street parking on north side of SH-66
- Utility coordination meeting completed
- Plans complete and submitted to ODOT for October letting. Apparent low bidder is SAC Services in the amount of \$2,266,000
- Construction anticipated to begin in early 2024



BETHANY CITY COUNCIL

From: Elizabeth A. Gray, City Manager
Date: December 13, 2023
Subject: Consideration and possible adoption of Resolution No. 1665 approving the incurrence of indebtedness by the Bethany-Warr Acres Public Works Authority

BACKGROUND

Since November of 2022, the Bluff Creek Sewer Plant has required extensive repair following a major malfunction. Cowan Engineers are evaluating the plant and hope to give a final report to the City Council in January on future needs of the plant. The sewer plant is currently in need of 5 Million in upgrades. These upgrades will be used in conjunction with any future plant improvements.

Current Request: The Bethany-Warr Acres PWA recently approved a private placement loan with F&M Bank out of Guthrie. The loan has a term of 15 years and a 4.77% interest rate. The loan is being used to cover the cost of essential equipment upgrades and replacements to keep the wastewater treatment plant operational. The City of Bethany is one of two joint beneficiaries under the Declaration of Trust establishing the authority. Pursuant to state statute, any beneficiary of a public trust must also approve the incurrence of indebtedness of its public trust. The City of Warr Acres approved the incurrence of indebtedness at a meeting held on December 12, 2023. As a beneficiary of the Trust, The City of Bethany is also required to approve the indebtedness of the Bethany-Warr Acres PWA and that is what is being asked in this item. The City is in no way obligated to repay the indebtedness as it will be repaid from the rates and charges collected from customers of both Warr Acres and Bethany. This is very similar to financings accomplished by the Bethany Public Works Authority which the City is also required to approve.

RECOMMENDATION

1. Approve Resolution No. 1665 as presented.

ADDITIONAL COMMENTS

This item was tabled from the 12/19/2023 regular city council meeting.

A circular stamp containing the handwritten initials 'dg' in blue ink.

RESOLUTION NO. 1685

A RESOLUTION OF THE CITY OF BETHANY, OKLAHOMA (THE "CITY") APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY (THE "AUTHORITY") ISSUING ITS UTILITY SYSTEM REVENUE NOTE, SERIES 2023 (THE "NOTE"); PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE INDENTURE AUTHORIZING THE ISSUANCE OF THE NOTE; WAIVING COMPETITIVE BIDDING WITH RESPECT TO THE SALE OF THE NOTE AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF THE NOTE; AUTHORIZING AND DIRECTING THE EXECUTION OF ALL DOCUMENTS RELATING TO THE TRANSACTION; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA:

SECTION 1. INDEBTEDNESS AUTHORIZED. The Bethany-Warr Acres Public Works Authority (the "Authority") is hereby authorized to incur indebtedness by the issuance of its Utility System Revenue Note, Series 2023 in the amount of not-to-exceed \$5,000,000.00 (the "Note"), according to the terms and conditions of a General Bond Indenture, as supplemented and amended by a Series 2023 Supplemental Note Indenture (collectively, the "Indenture"), both by and between the Authority and BOKF, NA, as trustee bank (the "Trustee"), provided that the Note shall never constitute a debt of the City of Bethany, Oklahoma (the "City").

SECTION 2. ORGANIZATIONAL DOCUMENT SUBJECT TO INDENTURE. The organizational document creating the Authority, is hereby made subject to the terms of the Indenture authorizing the issuance and securing the payment of the Note as more fully described in Section 1 hereof.

SECTION 3. WAIVING COMPETITIVE BIDDING; APPROVAL OF SALE PROCEEDINGS. The waiving of competitive bidding for the sale of the Note and the sale of said Note by the Authority to a financial institution (referred to herein as the "Purchaser"), at a price of par, is hereby approved. The Authority shall designate the Purchaser of the Note in its Certificate of Determination to be executed at or prior to closing of the Note.

SECTION 4. AUTHORIZING EXECUTION. The Mayor or Vice Mayor of City and City Clerk or Deputy City Clerk of the City representing the City at the closing of the above-referenced note issue are hereby authorized to execute and deliver on behalf of the City any and all certifications and documentation necessary or attendant to the delivery of the Note, as directed by Bond Counsel.

[Remainder of Page Left Blank Intentionally]

PASSED AND APPROVED THIS 5TH DAY OF DECEMBER, 2023.

CITY OF BETHANY, OKLAHOMA

(SEAL)

By: _____
Mayor

ATTEST:

By: _____
City Clerk

CERTIFICATE
OF
CITY COUNCIL ACTION

I, the undersigned, hereby certify that I am the duly qualified and acting City Clerk of the City of Bethany, Oklahoma.

I further certify that the City Council of the City of Bethany, Oklahoma, held a Regular Meeting at 6:30 o'clock p.m., on December 5, 2023, after due notice was given in full compliance with the Oklahoma Open Meeting Act.

I further certify that attached hereto is a full and complete copy of a Resolution that was passed and approved by said City Council; at said meeting as the same appears in the official records of my office and that said Resolution is currently in effect and has not been repealed or amended as of this date.

I further certify that below is listed those councilmembers present and absent at said meeting; those making and seconding the motion that said Resolution be passed and approved; and those voting for and against such motion:

PRESENT:

ABSENT:

MOTION MADE BY:

MOTION SECONDED BY:

AYE:

NAY:

WITNESS MY HAND THIS 5TH DAY OF DECEMBER, 2023.

CITY OF BETHANY, OKLAHOMA

(SEAL)

City Clerk

BETHANY CITY COUNCIL

From: Elizabeth Gray, City Manager
Date: December 19, 2023
Subject: Resolution describing the City's Fair Housing Policy

BACKGROUND

As part of the Community Development Block Grants (CDBG) process, the city adopts a Fair Housing resolution. The approved resolution will be included in future grant application packets. This should be done on an annual basis moving forward.

This resolution is required under the terms of the CDBG guidance document. Staff recommends approval of the Fair Housing resolution

RECOMMENDATION

1. Approve Resolution No. 1686, as presented.

ADDITIONAL COMMENTS

A circular stamp containing the handwritten initials 'dg' in blue ink.

RESOLUTION NO. 1686

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA, PERTAINING TO DISCRIMINATION IN PROVISION OF HOUSING AS PROVIDED IN STATE AND FEDERAL LAW.

LET IT BE KNOWN TO ALL PERSONS of the City of Bethany, Oklahoma, that discrimination in the sale, rental, leasing, and financing of housing or land to be used for construction of housing or in the provision of brokerage services because of race, color, religion, sex, or national origin is prohibited by Title VIII of the 1968 Civil Rights Act (Federal Fair Housing Law).

It is the policy of the City of Bethany, Oklahoma, to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, or national origin. The Fair Housing Amendments Act of 1988 expands coverage to include disabled persons and families with children. Therefore, the City Council of the City of Bethany does hereby pass the following Resolution.

BE IT RESOLVED that within available resources the City of Bethany, Oklahoma, will assist all persons who feel they have been discriminated against because of race, color, religion, sex, national. origin, disability, or familial status to seek equity under federal and state laws by filing a complaint with the United States Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, Compliance Division.

BE IT FURTHER RESOLVED that the City of Bethany, Oklahoma, shall publicize this Resolution, and through this publicity shall encourage owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Fair Housing Law and amendments and any applicable state or local laws or ordinances.

SAID PROGRAM will, at a minimum, include: (1) printing and publicizing of this policy and other applicable fair housing information through local media and community contacts; (2) distribution of posters, flyers, and any other means that will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity in housing; and (3) prepare

an analysis of impediments to fair housing choices and action to mitigate such impediments.

EFFECTIVE DATE: This Resolution shall take effect this _____ day of _____, 2024.

END

The foregoing Resolution was duly adopted and approved by the Mayor and City Council of the City of Bethany, Oklahoma, on the _____ day of _____, 2024, after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.).

MAYOR

ATTEST:

CITY CLERK

Approved as to form and legality on _____, 2024.

CITY ATTORNEY

NOTE: Publish one-time in full in *Tribune*.

ORDINANCE NO. 2051

AN ORDINANCE AMENDING SECTION 158.093 TO THE BETHANY CODE OF ORDINANCES TO PERMIT REHEARINGS UPON DEMONSTRATION OF CHANGES OF CIRCUMSTANCES IN ALL MATTERS TIMELY APPEALED AND HEARD BEFORE THE BOARD OF ADJUSTMENT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA:

SECTION 1. Section 158.093 currently reads as follows:

No application which has been heard and decided by the Board shall be set for rehearing within six months from the date of decision, and then only where the applicant can show material change in the facts of the case or where new evidence which might affect the decision can be produced, and then only upon proper filing of a new application.

SECTION 2. Section 158.093 is amended as follows:

No application which has been **timely filed**, heard, and decided by the Board shall be set for rehearing ~~within six months from the date of decision, and then only where~~ **unless** the applicant can show material change in the facts of the case or where new evidence which might affect the decision can be produced, and then only upon proper filing of a new application.

SECTION 3:

If any part, article, section, or subsection of this ordinance shall be held invalid or unconstitutional for any reason, such holding shall not be construed to impair or invalidate the remainder of said ordinance, notwithstanding such holding.

SECTION 4. EMERGENCY CLAUSE

It being immediately necessary for the preservation of the public peace, health, safety, and welfare of the City of Bethany and the inhabitants thereof that this ordinance be put into full force and effect, an emergency is hereby declared to exist by reason whereof this ordinance shall be in full force and effect from and its passage and approval.

END

The foregoing ordinance was introduced before the Bethany City Council on the ____ day of _____, 202__, and was duly adopted and approved by the Mayor and City Council on the ____ day of _____, 202__, and after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.)

ATTEST:

MAYOR

CITY CLERK

Approved as to form and legality on _____, 202__.

CITY ATTORNEY

ORDINANCE NO. 2052

AN ORDINANCE AMENDING SECTION 110.01 TO THE BETHANY CODE OF ORDINANCES ADDING SUBPART (D) PROVIDING FOR THE FORM OF A BUSINESS LICENSE APPLICATION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA:

SECTION 1. Section 110.01 (A) (1) currently reads as follows:

No person, firm, or corporation, either as principal or agent, shall conduct, pursue or operate any calling, trade, profession or occupation listed in Appendix A or carry on any activity set forth in Appendix B, without first procuring a license or permit therefore, whichever the case may be, except as may be otherwise prescribed by law.

SECTION 2. Section 110.01 (A) (1) is amended by as follows:

Unless otherwise exempted, it shall be unlawful for any business as to operate without first procuring from the city all licenses required by Title XI and paying to the City of Bethany the fees or taxes associated therewith and established in the city's general schedule of fee. The following are exempted:

- (a) A non-profit corporation, organization, or association which is carried on wholly for the benefit of non-profit purposes and from which profit is not derived, either directly or indirectly by any person, provided such organization or association is registered with the Secretary of State for the State of Oklahoma as a charitable organization pursuant to the Charitable Contributions Act of 1955 or is determined by the Internal Revenue Service to be exempt from federal income taxes as evidenced by an IRS affirmation.
- (b) All scientific and literary lecturers and entertainments.
- (c) Concerts, musical, or other similar entertainments given exclusively by the citizens of the city.
- (d) A governmental entity.
- (e) Where such license is prohibited by state law.
- (f) Where such license is exempted by another section of the Code of Ordinances for the City of Bethany, Oklahoma.

SECTION 3:

If any part, article, section, or subsection of this ordinance shall be held invalid or unconstitutional for any reason, such holding shall not be construed to impair or invalidate the remainder of said ordinance, notwithstanding such holding.

END

The foregoing ordinance was introduced before the Bethany City Council on the ____ day of _____, 202__, and was duly adopted and approved by the Mayor and City Council on the ____ day of _____, 202__, and after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.)

ATTEST:

MAYOR

CITY CLERK

Approved as to form and legality on _____, 202_____.

CITY ATTORNEY

ORDINANCE NO. 2053

AN ORDINANCE REPEALING SECTION 110.01 TO THE BETHANY CODE OF ORDINANCES ADDING SUBPART (D) PROVIDING FOR THE FORM OF A BUSINESS LICENSE APPLICATION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA:

SECTION 1. Section 110.01 (A) (1) currently reads as follows:

No person, firm, or corporation, either as principal or agent, shall conduct, pursue or operate any calling, trade, profession or occupation listed in Appendix A or carry on any activity set forth in Appendix B, without first procuring a license or permit therefore, whichever the case may be, except as may be otherwise prescribed by law.

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- (a) A non-profit corporation, organization, or association which is carried on wholly for the benefit of non-profit purposes and from which profit is not derived, either directly or indirectly by any person, provided such organization or association is registered with the Secretary of State for the State of Oklahoma as a charitable organization pursuant to the Charitable Contributions Act of 1955 or is determined by the Internal Revenue Service to be exempt from federal income taxes as evidenced by an IRS affirmation.
- (b) All scientific and literary lecturers and entertainments.
- (c) Concerts, musical, or other similar entertainments given exclusively by the citizens of the city.
- (d) A governmental entity.
- (e) Where such license is prohibited by state law.
- (f) Where such license is exempted by another section of the Code of Ordinances for the City of Bethany, Oklahoma.

SECTION 2:

If any part, article, section, or subsection of this ordinance shall be held invalid or unconstitutional for any reason, such holding shall not be construed to impair or invalidate the remainder of said ordinance, notwithstanding such holding.

SECTION 3. EMERGENCY CLAUSE

It being immediately necessary for the preservation of the public peace, health, safety, and welfare of the City of Bethany and the inhabitants thereof that this ordinance be put into full force and effect, an emergency is hereby declared to exist by reason whereof this ordinance shall be in full force and effect from and its passage and approval.

END

The foregoing ordinance was introduced before the Bethany City Council on the _____ day of _____, 202__, and was duly adopted and approved by the Mayor and City Council on the _____ day of _____, 202__, and after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.)

ATTEST:

MAYOR

CITY CLERK

Approved as to form and legality on _____, 202__.

CITY ATTORNEY

CITY OF BETHANY'S SOCIAL MEDIA POLICY FOR ELECTED OFFICIALS

It is the policy of the City Council for each of its elected members to conduct themselves so as to bring credit upon the City of Bethany, and to set an example of good and ethical conduct. The purpose of the Social Media Policy for Elected Officials is to serve the general policy of good and ethical conduct and to outline the roles, responsibilities, and best practices for the use of social media by the individual members serving on the Council. The policy seeks a balance between the Free Speech rights of elected officers, protected by the United States and Oklahoma Constitutions, and the public's expectation that elected officers possess a high level of personal and professional integrity and refrain from engaging in conduct that disparages the City or the City Council.

This policy applies to any social media site or tool used by individual Council members in their personal capacity. Commenting on a personal social media site about City Business of any kind may have unintended consequences, which may result in violations of the Open Meetings Act, the Charter for the City of Bethany, or interfere in the administration of city government. The maintenance of a personal social media account by an elected officer may also become a public forum for speech that is protected by both the United States and Oklahoma Constitutions if it is used in any way to engage with constituents or the general public.

In light of these concerns, each individual Council member is responsible to ensure compliance with the Council's policy.

DEFINITIONS

"Censure" means an official reprimand or condemnation by majority vote of Council for a violation of this policy.

"Council member" is defined as the elected members of the City Council to include the Mayor, and any individual using social media on behalf of the elected members of the City Council.

"Social Media" is defined as the use of third-party hosted online technologies that facilitate social interactions and dialogue. These online technologies are operated by non-city hosted services and are used by individual Council members to communicate with the public. These may include, but are not limited to, social networking sites, micro-blogging tools, audio-visual networking sites, blogs, etc.

GENERAL POLICY

While social media, with its use of popular abbreviations and shorthand, does not adhere to standard conventions of correspondence, the content and tenor of online conversations, discussions, and information posts should model the same professional behavior displayed during Council sessions, and community meetings.

Council members are strongly encouraged to separate personal social media accounts from professional social media accounts so that City-related matters and all public records generated

from those posts are easily archived and not intermingled with personal posts not related to City matters.

Social media should not be used to conduct official city business. Examples of business that may not be conducted through social media include:

- Making policy decisions;
- Official public noticing; and
- Discussing items of legal or fiscal significance that have not previously been released to the public

Council members' social media site(s) should contain links directing users back to the city's official website for in-depth information, forms, documents, or online services necessary to conduct official city business. Council members' posts on another's social media site regarding such information should refer citizens to the City of Bethany's official website.

It is anticipated that from time to time, Council members may have access to information that is considered privileged or confidential under Oklahoma Statutes and federal law. Such information is typically considered an exception to the public records law and may have specific penalties for inappropriate disclosure. Such information may include but is not limited to certain personnel information, non-public information from criminal investigations and business trade secrets. Council members must not reveal any confidential or privileged information about the City, its constituents, its employees, or its contractors. Officials must be particularly careful to protect against the inadvertent disclosure of confidential or privileged information.

Council members should be honest and accurate when posting information or news, and should quickly correct any mistakes, misstatements and/or factual errors in content upon discovery. Council members should not post or share information known to be false about the City, its employees, constituents, other public officials, suppliers, vendors, or contractors.

Unless the Council member has been designated to serve as a spokesperson, officials should never represent themselves as a spokesperson for the City Council, a City board or committee, the City Administration, or any City department. Council members should consider whether liking, sharing, retweeting or commenting on any social media posts could be perceived as an endorsement of or about the City, its employees, constituents, other public officials, suppliers, vendors, or contractors.

Council members should refrain from using social media accounts to communicate with City employees about City-related matters as this creates a public record on employees' personal accounts that must be retained pursuant to Oklahoma Open Records law.

ETHICS AND ELECTIONS RULES COMPLIANCE

All content posted by an individual Council member on any social media site shall comply with the Oklahoma Ethics and Election ordinances and administrative rules as well as Oklahoma state law regulating elected officials.

Council members are expressly prohibited from using social media to engage in any activity or conduct that violates federal, state, or local law. Officials are also prohibited from using professional (meaning social media accounts used to conduct official business) social media accounts to circumvent election or campaign requirements, to campaign for re-election or endorse other candidates for public office.

No content that promotes or advertises commercial services, entities, or products may be posted.

Council members shall not post comments or link to any content that endorses or opposes political candidates, including links to a Council member's campaign site.

At the discretion of a majority of the Council, a Councilmember may be censured by Council for failure to comply with this policy.

RECORDS RETENTION ACT COMPLIANCE

State Law and City ordinances, rules and regulations apply to social media content. All social media content with retention value must be maintained for the required retention period. It is the responsibility of each Council member to maintain current, Council adopted retention procedures and to ensure that those procedures are followed. Council members are prohibited from deleting posts and related comments regarding any City-related matters to avoid violating the record retention laws of Oklahoma and the ordinances for the City of Bethany.

As with any correspondence sent in a Council member's official capacity, Council member postings to social media sites maintained by others must be retained by the posting Council member. Printouts of postings to others' sites may suffice for retention purposes.

Any content maintained in a social media format, i.e., Facebook, Twitter, etc., that is related to City business, including communications between an individual Councilmember and constituents or the general public, and a site's list of "friends" or "followers" may be considered a public record subject to disclosure under the State of Oklahoma Open Records Act.

PUBLIC COMMENT AND PROPER NOTICE REQUIREMENTS

While there are benefits to public input through social media, care should be taken to not leave the impression that a comment posted on a social media site is adequate legal notice to the City. Oklahoma law imposes an obligation on cities to either warn the public or repair a dangerous condition on public property within a reasonable time after proper notice. Proper legal notice of a dangerous condition requires filing the notice with the City Clerk or a City official designated as responsible to act on the notice. Leaving a false sense of proper legal notice delays appropriate action by City staff to post proper warnings to safeguard the public from a dangerous condition or delays other appropriate remedial action. Leaving a false sense of proper legal notice may also create legal issues for those who may feel they have taken adequate steps to pursue their claims. To avoid confusion of such issues, Council members should refer the public to the normal channels

for reporting issues such as non-working traffic signals, waterline breaks, stray animals, concerns with the City's contractors, etc.

OPEN MEETING ACT COMPLIANCE

A quorum of lawmakers holding a discussion about public business through social media may constitute a meeting that is subject to the State of Oklahoma Open Meetings Act. The dynamic nature of social media and the volume of posts make it difficult to track who is involved in the discussion. It is the responsibility of individual Councilmembers to monitor posts and ensure that the open meeting line has not been crossed.

CONTENT GUIDELINES

Users of social media sites who submit comments to a personal social media site maintained by a Council member should be clearly notified that the intended purpose of the site is to serve as a mechanism for informal communication between Council members and the public regarding the topics discussed.

Council member social media sites should notify site visitors that individual Councilmember's social media sites and the comments therein are subject to the Oklahoma Open Records Act and subject to the following guidelines:

Council members' social networking content and comments should not include:

- Language that is obscene, foul, vulgar, or profane;
- Sexual, obscene, indecent, or explicit messages, photos, videos, or posts;
- Promotion or endorsement of tobacco, alcohol, or similar products or information;
- Solicitations for donations, except for official city-sponsored activities;
- Solicitations, advertisements, or endorsements for any financial, commercial, or non-governmental agency or entity;
- An endorsement or opposition for any candidate for office;
- Comments containing unsubstantiated allegations;
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
- Information, images, or video that may tend to compromise the safety or security of the public or public systems;
- Content that directly promotes or advocates violence or the threat of violence;
- Conduct or encouragement of illegal activity or posting of material that violates any copyrights or trademarks of others;
- Confidential or non-public information;
- Content that contains personal attacks of any kind;
- Content that contains personal information including home address, home or cell phone number, or personal e-mail address, in order to protect privacy.

Visitors to Council members cannot be permanently banned or blocked. If visitor-generated content is in violation of the posted guidelines, each comment or post should be reviewed and hidden. Inappropriate comments that are also in violation of the social media site's Terms of Service (TOS) should also be reported directly to the social media platform. Council members administering social media platforms should be aware of the Terms of Service (TOS) of each social media site. Each has its own unique TOS that regulates how users interact using that particular form of media.

EQUAL ACCESS

Council members may find that they are posting or commenting on social media sites that require membership or subscription. When posting information or soliciting feedback on such a site, Council members should always provide an alternate source for the same information or mechanism for feedback on an official or city public web site, so that those who are not members of the social media site may have equal access.

NOTICE: On, Thursday December 14, 2023, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY PUBLIC WORKS AUTHORITY MEETING

BETHANY CITY HALL

TUESDAY, DECEMBER 19, 2023

6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd Jeff Knapp Chris Powell Kathy Larsen Brian Magirowsky	Chairman Vice-Chairman Trustee Trustee Trustee
MEMBERS ABSENT:	Peter Plank Steve Palmer Ken Smart Marilyn McPhail	Trustee Trustee Trustee Trustee
OTHERS PRESENT:	Elizabeth Gray Ray Jones Michael Vaughn Lesa LaMar Jon Wolff (See Roster)	City Manager City Attorney City Clerk/Treasurer Deputy City Clerk Municipal Finance Svc.

Chairman Lloyd called the Bethany Public Works Authority meeting to order at 6:57 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM DECEMBER 5, 2023, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

Motion was made by Trustee Magirowsky, seconded by Trustee Larsen to approve the Consent Docket. Yes Votes: Larsen, Magirowsky, Powell, Lloyd, Knapp. No Votes: None. Motion passed.

ITEM NO. 2 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL TO ADVERTISE FOR BIDS FOR WATER METER AUTOMATION IMPROVEMENTS OKLAHOMA COUNTY ARPA FUNDS. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Trustee Magirowsky, seconded by Trustee Larsen to approve advertising for bids for Water Meter Automation Improvements Oklahoma County ARPA Funds. Yes votes: Knapp, Larsen, Lloyd, Magirowsky, Powell. No votes: None. Motion approved

ITEM NO. 3 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 4 on the agenda was **ADJOURN UNTIL JANUARY 2, 2024.**

Chairman Lloyd adjourned the Bethany Public Works meeting at 6:58 P.M. until January 2, 2024.

CHAIRMAN

SECRETARY

BETHANY PUBLIC WORKS AUTHORITY

From: Michael Vaughn, Finance Director
Date: December 21, 2023
Subject: Claims list for the 01/02/2024 Bethany Public Works Authority Meeting

BETHANY PUBLIC WORKS AUTHORITY

FUND	AMOUNT
Bethany Public Works Authority	\$ 101,661.69
TOTAL	\$ 101,661.69

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 33,797.07
Bethany Public Works Authority	\$ 101,661.69
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 135,458.76

RECOMMENDATION

1. Approve claims as presented.



FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 02.0 FINANCE						
24-49405	10-005038	OKLAHOMA ENVELOPE	WINDOW ENVELOPES	12/2023	4095	279.79
24-48310	10-005702	TPS TECHNICAL PROGRAMMING	UTILITY BILLING SVC	12/2023	116470	1,216.70
DEPARTMENT TOTAL:						1,496.49
DEPARTMENT: 08.3 PUBLIC WORKS - SANIT						
24-49453	10-0225	GENUINE PARTS	SHOP&SANITATIONSUPPLIES	12/2023	7092-048932	224.78
24-49046	10-0812	J & R EQUIPMENT LLC	PTO LEAK & HYDRO LEAK	12/2023	01W5325	1,879.92
24-49130	10-0812	J & R EQUIPMENT LLC	REPAIR KICK BAR UNIT#98	12/2023	01W5117	6,972.09
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	5,954.10
24-49508	10-3081	PREMIER TRUCK/ATC FREIGHTLIBRAKE SWITCH UNIT #95		12/2023	120752966	11.26
24-49111	10-4010	HARD HAT SAFETY & GLOVE	PPE HIGH VIZ SHIRTS	12/2023	IN-0067153	328.80
24-49298	10-4010	HARD HAT SAFETY & GLOVE	SHIRTS,JACKETS,HOODIES	12/2023	IN-0067154	384.35
DEPARTMENT TOTAL:						15,755.30
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	340.51
DEPARTMENT TOTAL:						340.51
DEPARTMENT: 12.0 UTILITY - WATER PLANT						
24-49312	10-005350	FORCE PERSONNEL	TEMP HELP	12/2023	76657	975.06
24-49484	10-005373	CARD SERVICES/PI	LIME MIXER MOTOR	12/2023	S11366	3,466.00
24-49374	10-0091	BRENNTAG SOUTHWEST INC	4 BBLs ORTH POLY PHOS	12/2023	BSW512972	2,000.29
24-49444	10-0091	BRENNTAG SOUTHWEST INC	2 ALUM SULFATE	12/2023	BSW512973	2,520.00
24-48282	10-1063	OG&E	MNTHLY SVC	12/2023	20231201	1,417.07
24-49498	10-1128	OK CITY WATER UTILITIES	TROCT & NOV CROSSTIES	12/2023	NOV USAGE	57,653.58
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	374.57
24-49479	10-1622	WESTLAKE ACE HARDWARE	HEATERS&AIRCHUCK	12/2023	3503898	261.97
24-49445	10-2660	ODEQ WATER QUALITY DIV	JON FAHY B WATER LICENSE	12/2023	OE 4548832	62.00
24-49370	10-3919	MISSISSIPPI LIME	25 TONS OF LIME	12/2023	1703862	8,116.44
24-49111	10-4010	HARD HAT SAFETY & GLOVE	PPE HIGH VIZ SHIRTS	12/2023	IN-0067153	492.50
24-49298	10-4010	HARD HAT SAFETY & GLOVE	SHIRTS,JACKETS,HOODIES	12/2023	IN-0067154	290.65
DEPARTMENT TOTAL:						77,630.13

FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT	
DEPARTMENT: 12.1		UTILITY - WATER LINE					
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	471.86	
24-49472	10-1509	TOM'S SPEEDY LOCK & KEY SER3	COMBINATION LOCKS	12/2023	69780	25.00	
24-49482	10-1622	WESTLAKE ACE HARDWARE	TAPE AND PLASTIC	12/2023	3503906	51.96	
24-49111	10-4010	HARD HAT SAFETY & GLOVE	PPE HIGH VIZ SHIRTS	12/2023	IN-0067153	157.00	
24-49298	10-4010	HARD HAT SAFETY & GLOVE	SHIRTS,JACKETS,HOODIES	12/2023	IN-0067154	365.05	
24-49423	10-4010	HARD HAT SAFETY & GLOVE	6 HARD HATS	12/2023	IN-0067152	35.55	
DEPARTMENT TOTAL:						1,106.42	
DEPARTMENT: 12.2		UTILITY - SEWER					
24-49490	10-1261	RED ROCK PETRO	4500 UNLEAD & 3500 DIESEL	12/2023	1487207	97.29	
24-49451	10-1288	ROSE STATE COLLEGE	D WASTEWATER OPERATOR	12/2023	1002685	243.00	
24-49197	10-3245	KRAPFF REYNOLDS CONST CO	JET/CAMERA SEWER LINE	12/2023	23272	750.00	
24-49435	10-3245	KRAPFF REYNOLDS CONST CO	VAC TRUCK	12/2023	23282	4,050.00	
24-49111	10-4010	HARD HAT SAFETY & GLOVE	PPE HIGH VIZ SHIRTS	12/2023	IN-0067153	157.00	
24-49423	10-4010	HARD HAT SAFETY & GLOVE	6 HARD HATS	12/2023	IN-0067152	35.55	
DEPARTMENT TOTAL:						5,332.84	
FUND TOTAL:						101,661.69	
GRAND TOTAL:						135,458.76	

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BETHANY HOSPITAL TRUST MEETING

BETHANY CITY HALL

TUESDAY, DECEMBER 19, 2023

6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Jeff Knapp	Vice-Chairman
	Chris Powell	Trustee
	Kathy Larsen	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	Peter Plank	Trustee
	Steve Palmer	Trustee
	Ken Smart	Trustee
	Marilyn McPhail	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Jon Wolff	Municipal Finance Svc.
	(See Roster)	

Chairman Lloyd called the Bethany Hospital Trust meeting to order at 6:58 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM DECEMBER 5, 2023, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Trustee Magirowsky, seconded by Trustee

Larsen to approve the Consent Docket. Yes Votes: Larsen, Powell, Magirowsky, Lloyd, Knapp. No Votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL JANUARY 2, 2024**.

Chairman Lloyd adjourned the Bethany Hospital Trust meeting at 6:58 P.M. until January 2, 2024.

CHAIRMAN

SECRETARY

BETHANY HOSPITAL TRUST

From: Michael Vaughn, Finance Director
Date: December 21, 2023
Subject: Claims list for the 01/02/2024 Bethany Hospital Trust Meeting

BETHANY HOSPITAL TRUST

FUND	AMOUNT
Bethany Hospital Trust	\$ -
TOTAL	\$ -

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 33,797.07
Bethany Public Works Authority	\$ 101,661.69
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 135,458.76

RECOMMENDATION

1. Approve claims as presented.



NOTICE: On Thursday, December 14, 2023, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

BETHANY DEVELOPMENT AUTHORITY

BETHANY CITY HALL

TUESDAY, DECEMBER 19, 2023

6:30 P.M.

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Jeff Knapp	Vice-Chairman
	Chris Powell	Trustee
	Kathy Larsen	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	Ken Smart	Trustee
	Marilyn McPhail	Trustee
	Peter Plank	Trustee
	Steve Palmer	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Jon Wolff	Municipal Finance Svc.
	(See Roster)	

Chairman Lloyd called the Bethany Development Authority meeting to order at 6:58 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM DECEMBER 5, 2023, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Trustee Magirowsky, seconded by Trustee

Larsen to approve the Consent Docket. Yes votes: Larsen, Lloyd, Magirowsky, Powell, Knapp. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

ITEM NO. 3 on the agenda was **ADJOURN UNTIL JANUARY 2, 2024**.

Chairman Lloyd adjourned the Bethany Development Authority meeting at 6:59 P.M. until January 2, 2024.

CHAIRMAN

SECRETARY

BETHANY DEVELOPMENT AUTHORITY

From: Michael Vaughn, Finance Director
Date: December 21, 2023
Subject: Claims list for the 01/02/2024 Bethany Development Authority Meeting

BETHANY DEVELOPMENT AUTHORITY

FUND	AMOUNT
Bethany Development Authority	\$ -
TOTAL	\$ -

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$ 33,797.07
Bethany Public Works Authority	\$ 101,661.69
Bethany Hospital Trust	\$ -
Bethany Development Authority	\$ -
TOTAL	\$ 135,458.76

RECOMMENDATION

1. Approve claims as presented.

